**PORT SKILLS AND SAFETY TRAINING PROVIDER JOINING FORM**

To be completed and returned to:

Port Skills and Safety Limited

30 Park Street Tel: +44(0) 20 72 60 17 90

London, SE1 9EQ Email: info@portskillsandsafety.co.uk

**Training Provider Subscription: £650.00 + VAT**

PSS subscription year runs from 01 January to 31 December. Subscription fees for organisations joining part-way through the year are calculated pro rata.

**Please complete the following sections:**

* Company Name:
* Name:
* Position in Company:
* Main Address:
* Email:
* Tel:
* VAT Number:
* Signed:
* Dated:

# Contact for invoice (if different from above):

* Name:
* E-mail:
* Tel:
* Address:
* Purchase Order No / Reference:

**Invoices will be raised and forwarded for payment to the contact given above.**

**Terms are 30 days from invoice date.**

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**Training provider details for PSS website:**

* Your company website: https//:www.
* Contact email for website entry:
* Contact number for website entry:
* Head office location for website entry:
* Company logo in high resolution (SVG format if available) for use on PSS website.
* Please provide a brief summary of your organisation (**Maximum 500 words):**

**Training provider services**

## Please indicate the areas in which you offer either consultancy or training services:

**Business & Management**

Appraisals  Business Administration

Career ManagementCommunications

Conflict ManagementCulture Change

Customer Care/Satisfaction  Decision-Making

Delegation  Discipline & Grievance Handling

Environmental Management  Environmental Monitoring

Feasibility Studies First-Line Management

Induction Training  Information Management

Investors in People  Language Training

Logistics Management Competency Implementation Management Development  Management Recruitment

Managing Safely in Ports  Marine Policy Management

Maritime Economics  Marketing

Mentoring  Organisational Development

Outplacement Counselling  People Management

Personnel Administration  Personnel Practice

Port Management & Operations  Port State Control

Productivity  Project Design & Implementation

Psychometric Profiling  Quality Assurance

Selection and Recruitment  Ship Management

Stress Management  Teamwork/Teambuilding

Time Management  Training Manuals

Training the Trainers  Transport Management

Vocational Qualifications Assessment

Other (please specify):

# Computer / Information Technology

Business Computing  CAD/CAM

Computer Literacy  Computer Programming

Computer Security  Display Screen Equipment

Information Management  Information Technology

Radar  Software Development

Telephone Techniques  VDU Regulations

VHF Radio  Vessel Traffic Services

Other (please specify):

# Finance

Accountancy  Bookkeeping

Budgetary Control  Credit Control

Financial Control  Financial Services

Maritime Economics  Payroll Management

Other (please specify):

# Marine

Boat Handling  Boatmaster Certification

Bridge Watchkeeping  Chartwork

Efficient Deckhand  GMDSS

Harbour Master Operations  ISM Codes

Marine Electronics  Marine Insurance

Marine Operations  Marine Policy Management

Marine Risk Analysis  Navigation/Navigational Aids

Pilotage  Port Marine Safety Code

Radar  Ship Stability

Tug Operations  VDU Regulations

VHF Radio  Vessel Traffic Services

Other (please specify):

# Personal Development

Assertiveness  Attitude Surveys

Communications  Confidence Building

Conflict Management  Culture Change

Decision-Making  Delegation

Distance (Open) Learning  Empowerment

Leadership  Literacy

Motivation  Negotiating

Numeracy  Personal Effectiveness

Presentation Skills  Problem Solving

Report Writing  Selling Skills

Stress Management  Supervisory Skills

Teamwork/Teambuilding  Typing Skills

Word Processing

Other (please specify):

**Plant / Cargo Handling**

Bulk Solids Handling  Cargo Checking

Cargo Marking  Cargo Storage

Clamp Trucks  Confined Spaces

Cranes – Container  Cranes – Crawler

Cranes – Gantry  Cranes – Mobile

Cranes – Overhead  Cranes – Quay

Cranes - Scotch Derrick  Cranes – Ships

Dredging  Dumper Trucks

Elevated Work Platforms  Excavators

Forklift Trucks & Attachments  Hazardous Cargoes & Substances

Hoists  Hoppers and Silos

Hydraulics / Pneumatics  Kinetic Lifting / Manual Handling

Lifting Gear  Linkspans

Linkspans  Loading Shovels

Lorry Loaders  Manual Handling (see Kinetic Lifting)

Pneumatic Conveyance  Refrigeration

Rigging and Slinging  Road Rollers

Scaffolding  Ship’s Gear

Signalling  Skid Steer Loaders

Straddle Carriers  Telescopic Handlers

Tractor Units / Tugmasters  Transtainers

Warehousing & Stores  Work Access Platforms

Other (please specify):

**Safety**

Accident Investigation  Breathing Apparatus

Contingency Planning  Dust Control

Electrical Safety  Emergency Planning

Explosive Security  Firefighting

First Aid  Food Hygiene & Safety

Hand Power-Tool Safety  Hazardous Cargoes & Substances

Health & Safety Legislation  ISM Codes

Jetty Operations Safety  Managing Safely in Ports

Marine Risk Analysis  Noise Assessment

Occupational Hygiene  Passenger Gangways

Personal Survival at Sea  Pollution Prevention

Port Marine Safety Code  Power System Protection

Risk Assessment  Safety Audits

Safety & Health Awareness  Safety Manuals

Safety Officers/Representatives  Safety Posters

Safety Videos  Security

Wiring Regulations

Other (please specify):

**Technical**

Abrasive Wheels  Bricklaying

Diesel Engineering Maintenance  Electrical Safety

Electrical Testing  Electricity Regulations

Engineering Maintenance  High and Low Voltage Operations

Highway Excavation & Reinstatement  Machinery Guarding

Marine Electronics  Power Systems Protection

Welding

Other (please specify):