

**PORT SKILLS AND SAFETY
TRAINING PROVIDER & CONSULTANTS JOINING FORM**



To be completed and returned to:

Port Skills and Safety
2nd Floor Africa House
64 – 78 Kingsway
London WC2B 6AH

Tel: 020 7242 3538
Fax: 020 7 430 7470
Email: info@portskillsandsafety.co.uk

Training Provider & Consultants - Affiliate Subscription for 2008: £357 + VAT

1. Please fill in the following details:-

Company Name:

VAT Number:

Main Address:

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Telephone:

Fax:

Email:

Web site:

2. Name and address of person to forward invoice for payment to:

Name:

Address:

.....

.....

Postcode:

Purchase Order No/Reference
(to be quoted on Invoice):

3. Main Contact Person (if different from 2):

Name: Position in Company

Address: Tel:

..... Email:

..... Signed Date.....

Please do not send any money now, invoices will be raised and forwarded for payment to the contact given above. Terms are 30 days from invoice date.

Please provide a brief summary of your organisation

(Maximum 150 words)

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Please indicate the areas in which you offer either consultancy or training services

Business & Management

Appraisals		Marine Policy Management	
Assessment Of Vocational Qualifications		Maritime Economics	
Business Administration		Marketing	
Business Planning		Mentoring	
Career Management		Organisational Development	
Communications		Outplacement Counselling	
Conflict Management		People Management	
Culture Change		Personnel Administration	
Customer Care/Satisfaction		Personnel Practice	
Decision-Making		Port Management & Operations	
Delegation		Port State Control	
Discipline & Grievance Handling		Productivity	
Environmental Management		Project Design & Implementation	
Environmental Monitoring		Psychometric Profiling	
Feasibility Studies		Quality Assurance	
First-Line Management		Selection and Recruitment	
Induction Training		Ship Management	
Information Management		Stress Management	
Investors In People		Teamwork/Teambuilding	
Language Training		Time Management	
Logistics		Training Manuals	
Management Competency Implementation		Training the Trainers	
Management Development		Transport Management	
Management Recruitment		Other:	

Computer/Information Technology

Business Computing		Radar	
CAD/CAM		Software Development	
Computer Literacy		Telephone Techniques	
Computer Programming		VDU Regulations	
Computer Security		VHF Radio	
Display Screen Equipment		Vessel Traffic Services	
Information Management		Other:	
Information Technology			

Port Skills and Safety Training Provider Summary

Finance

Accountancy		Financial Services	
Book Keeping		Maritime Economics	
Budgetary Control		Payroll Management	
Credit Control		Other:	
Financial Control			

Marine

Boat Handling		Marine Risk Analysis	
Boatmaster Certification		Navigation/Navigational Aids	
Bridge Watchkeeping		Pilotage	
Chartwork		Port Marine Safety Code	
Efficient Deckhand		Radar	
GMDSS		Ship Stability	
Harbour Master Operations		Tug Operations	
ISM Codes		VDU Regulations	
Marine Electronics		VHF Radio	
Marine Insurance		Vessel Traffic Services	
Marine Operations		Other:	
Marine Policy Management			

Personal Development

Assertiveness		Negotiating	
Attitude Surveys		Numeracy	
Communications		Personal Effectiveness	
Confidence Building		Presentation Skills	
Conflict Management		Problem Solving	
Culture Change		Report Writing	
Decision-Making		Selling Skills	
Delegation		Stress Management	
Distance (Open) Learning		Supervisory Skills	
Empowerment		Teamwork/Teambuilding	
Leadership		Typing Skills	
Literacy		Word Processing	
Motivation		Other:	

**Port Skills and Safety
Training Provider Summary**

Plant/Cargo Handling

Bulk Solids Handling		Hydraulics/Pneumatics	
Cargo Checking		Kinetic Lifting/Manual Handling	
Cargo Marking		Lifting Gear	
Cargo Storage		Linkspans	
Clamp Trucks		Loading Shovels	
Confined Spaces		Lorry Loaders	
Cranes		Manual Handling (see Kinetic Lifting)	
- Container		Pneumatic Conveyance	
- Crawler		Refrigeration	
- Gantry		Rigging and Slings	
- Mobile		Road Rollers	
- Overhead		Scaffolding	
- Quay		Ship's Gear	
- Scotch Derrick		Signalling	
- Ships		Skid Steer Loaders	
Dredging		Straddle Carriers	
Dumper Trucks		Telescopic Handlers	
Elevated Work Platforms		Telescopic Trucks	
Excavators		Tractor Units/Tugmasters	
Fork Lift Trucks & Attachments		Transtainers	
Hazardous Cargoes & Substances		Warehousing and Stores	
Hoists		Work Access Platforms	
Hoppers and Silos		Other:	

Safety

Accident Investigation		Occupational Hygiene	
Breathing Apparatus		Passenger Gangways	
Contingency Planning		Personal Survival at Sea	
Dust Control		Pollution Prevention	
Electrical Safety		Port Marine Safety Code	
Emergency Planning		Power System Protection	
Explosive Security		Risk Assessment	
Firefighting		Safety Audits	
First Aid		Safety & Health Awareness	
Food Hygiene & Safety		Safety Manuals	
Hand Power-Tool Safety		Safety Officers/Representatives	
Hazardous Cargoes & Substances		Safety Posters	
Health & Safety Legislation		Safety Videos	
ISM Codes		Security	
Jetty Operations Safety		Wiring Regulations	
Marine Risk Analysis		Other:	
Noise Assessment			

Technical

Abrasive Wheels		High and Low Voltage Operations	
Bricklaying		Highway Excavation & Reinstatement	
Diesel Engineering Maintenance		Machinery Guarding	
Electrical Safety		Marine Electronics	
Electrical Testing		Power Systems Protection	
Electricity Regulations		Welding	
Engineering Maintenance		Other:	